

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
RURAL WATER AUTHORITY OF DOUGLAS COUNTY  
HELD  
JULY 27, 2011**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held at 7:00 p.m. on July 27, 2011 at the Phillip S. Miller Building, 100 Third St., Castle Rock, CO 80104.

**Attendance**

In attendance were Directors:

Commissioner Steven A. Boand  
Christine Hashimoto  
Charlotte Mirabella  
Geoff Withers  
Jack McCormick  
Kristen Dearborn  
Barry Gager

Charles Bucknam was absent whose absences was excused.

Also in attendance were:

Conner Shepherd, Circuit Rider of Colorado, LLC, Authority  
Manager  
Jennifer Reifenberg  
Ron Bean; Louviers W&S District  
Tim Murrell; Douglas County

**Call to Order**

Director Withers called the meeting to order at 7:06 p.m. and declared a quorum. He asked if there were any conflicts of interest needed to be disclosed. There were none.

**Public Comments**

none.

**Approval of Agenda** By acclamation, the Agenda was approved as revised to correct the meeting minute approval list.

**Approval of  
May 7, 2011  
Biennial  
Meeting Minutes**

Upon a motion duly made by Commissioner McCormick with a second by Director Dearborn, the approval of the minutes of the Biennial meeting of May 7, 2011 minutes approved as amended.

**Approval of  
June 22, 2011  
Regular Meeting  
Minutes**

**Upon a motion duly made by Director Mirabella with a second by Director McCormick, the minutes of the regular meeting of May 25, 2011 minutes were approved as amended.**

**Approval of  
July 12, 2011  
Special Board  
Meeting**

**Upon a motion duly made by Commissioner Board with a second by Director Mirabella, the minutes of the special meeting were approved as amended**

**Officer Reports**

**Chairman & Vice-Chair, and Secretary**

Chairman Withers, Vice-Chair Mirabella, and Secretary Hashimoto had no reports.

**Treasurer - Financial Statements & Claims**

**Upon a motion by Director Mirabella with a second by Director Hashimoto, the Claims were approved as presented. Upon a motion by Director Mirabella with a second by Director Hashimoto, the Financial Statements were accepted.**

**Presentation**

Commissioner Board presented the Water Supply Needs Categorization List by subdivision. He redefined the title to read "RWADC Temporal Service Need & Water Supplier Information." Discussion followed regarding verifying the data. Director McCormick asked Commissioner Board to update the date of the draft each time. Suggestions were made including size of print, the relevance of various columns (thus eliminating some to improve text size, water demand on sustainable supplies). Discussion followed. Commissioner Board said the next steps will include mapping, resorting, review of comments submitted by Board members, and a next focus meeting to go through it point by point. Commissioner Board suggested an early September meeting. He asked Board members to send their suggestions to him via e-mail.

Commissioner Board said he also received the 2010 Colorado Water Resources Report of Denver basin aquifer levels. He offered to share it with the group.

**Report of  
Committees**

**IGA (Rural Water Supply Act) Committee Update**

Director Withers reported that the next IGA Committee is scheduled for July 28 and the public is invited to attend.

#### USGS Well-Monitoring Program

Director Withers distributed a report by Rhett R. Everett from the USGS regarding the well-monitoring program. Discussion followed.

#### Outreach Committee

County Fair Booth: Director Withers distributed an update on the expenditures for the County Fair. Director Hashimoto suggested distributing Dye Tablets for leak detection in toilets. Each costs \$.18 and could be distributed at the Fair. Director Withers also asked about an information card. Director McCormick said he thinks the RWADC will get the most out of the information card. Director Hashimoto explained the location of the booth. She also showed the Board the map she will have at the booth indicating the participating test wells in the County. She presented a Best Practice information page and asked if it could be available at the Fair. Director Mirabella suggested putting it on the website. Director Hashimoto said she could get a poster of it done for about \$30. The Board approved it by acclamation.

Upon a motion by Director McCormick with a second by Director Mirabella, the Board approved the printing of 1,000 at \$300 to be used for the Fair and any other place after. Director Mirabella asked about copies of the Q & A handout.

Director Withers thanked Director Hashimoto for her hard work.

### Old Business

#### Development of a Strategic Planning Process

Long-Term Financial Plan: Director Withers said he would like to continue this discussion to the next meeting.

#### Withdrawal as Participant

Director Withers asked Mr. Shepherd if there have been any more applicants for withdrawal. Mr. Shepherd said he has not received any new applicants.

**New Business**

**Board Liability and E & O Insurance**

Mr. Shepherd explained a counter proposal is forthcoming. Discussion followed. The Board decided to table the discussion for consideration at the next regular meeting.

---

**Adjournment**

Director Withers suggested the possibility of going to bimonthly meetings with the understanding that some work can be accomplished during work sessions which still must be noticed. Director Mirabella suggested adding bi-monthly meetings on the next agenda. **Upon a motion by Director Mirabella with a second by Director McCormick, the meeting was adjourned at 8:42 p.m.**

The next regular meeting of the Rural Water Authority of Douglas County shall be held August 24, 2011 at the Phillip S. Miller Building, 100 Third St., Castle Rock, CO 80104.